



**AGENDA
TOWNSHIP OF MAPLEWOOD
TUESDAY,
MAY 16, 2017**

1. SALUTE TO THE AMERICAN FLAG
2. STATEMENT
3. ROLL CALL
4. MAYORS INTRODUCTION
5. PROCLAMATION - Emergency Medical Services Week (May 21-27, 2017)
Proclamation - Emergency Medical Services Week (May 21-27, 2017)
6. PRESENTATION TO THE GOVERNING BODY
Presentation to the Governing Body - Michael Morrison - Youth Program - Retired Officer
Mike's Open Gym
7. PUBLIC COMMENT - AGENDA ITEMS ONLY
8. ORDINANCE ON FINAL PASSAGE
GL/IL ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 2861-17

AN ORDINANCE TO AMEND VARIOUS SECTIONS OF THE CODE OF THE
TOWNSHIP OF MAPLEWOOD TO REQUIRE VARIOUS TOWNSHIP VOLUNTEER
COMMITTEES TO ANNUALLY APPOINT OFFICERS FROM AMONG ITS MEMBERS

" Interpretive Statement"

(This ordinance will require that various Township Volunteer Committees annually elect officers from among its membership.)

(Statement by Chair that the Ordinance has been published, copies posted on Bulletin Board in the Municipal Building and copies made available to the general public in accordance with the law.)

HEARING

MOTION

SECOND - ROLL CALL

Documents:

[ORDINANCE 2861-17.PDF](#)

9. ORDINANCE ON FINAL PASSAGE
VD/IL ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 2862-17

AMENDMENT TO ORDINANCE 2788-15 AUTHORIZING CLASSIFICATION OF
EMPLOYMENT POSITIONS WITHIN THE TOWNSHIP AND TO ESTABLISH SALARY
RANGES FOR EMPLOYEES

"Interpretive Statement"

(This ordinance authorizes classification of employment positions and establishes salary
ranges for employees)

(Statement by Chair that the Ordinance has been published, copies posted on Bulletin
Board in the Municipal Building and copies made available to the general public in
accordance with the law.)

HEARING

MOTION

SECOND - ROLL CALL

Documents:

[ORDINANCE 2862-17.PDF](#)

10. ORDINANCE ON FINAL PASSAGE
NAV/D ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 2863-17

AN ORDINANCE TO AMEND CHAPTER 257 OF THE CODE OF THE TOWNSHIP OF
MAPLEWOOD ENTITLED "VEHICLES AND TRAFFIC"

"Interpretive Statement"

(This ordinance will direct a "No Parking Here to Corner" zone on Indiana Street at its
intersection with Springfield Avenue.)

(Statement by Chair that the Ordinance has been published, copies posted on Bulletin
Board in the Municipal Building and copies made available to the general public in
accordance with the law.)

HEARING

MOTION

SECOND - ROLL CALL

Documents:

[ORDINANCE 2863-17.PDF](#)

11. DISCUSSION ITEMS

1. Realtor Signs and Riders/IL
2. Garage Requirement for Properties/IL

12. CONSENT AGENDA

Tuesday, May 16, 2017

1. RESOLUTION NUMBER 88-17

RESOLUTION AUTHORIZING THE PURCHASE OF PROPRIETARY VIDEO EQUIPMENT FOR THE MAPLEWOOD POLICE DEPARTMENT

2. RESOLUTION NUMBER 89-17

AUTHORIZE ONLINE TAX SALE

3. RESOLUTION NUMBER 90-17

2017 SALARIES RESOLUTION

4. RESOLUTION NUMBER 91-17

AUTHORIZE CANCELLATION OF UNEXPENDED BALANCES ON IMPROVEMENT AUTHORIZATIONS

5. RESOLUTION NUMBER 92-17

A RESOLUTION APPOINTING A PROBATIONARY FIREFIGHTER/EMT TO THE MAPLEWOOD FIRE DEPARTMENT (Jacob J. Gribbon)

6. RESOLUTION NUMBER 93-17

BILLS AND CLAIMS

7. APPROVAL OF OPEN SESSION MINUTES

May 2, 2017

8. APPROVAL OF CLOSED SESSION MINUTES

May 2, 2017

13. PUBLIC COMMENT - ANY SUBJECT MATTER

14. REPORTS FROM DEPARTMENTS

15. ADMINISTRATIVE REPORTS

- a. Joseph F. Manning, Township Administrator
- b. Roger J. Desiderio, Esq., Township Attorney
- c. Elizabeth J. Fritzen, Township Clerk

16. REPORTS FROM ELECTED OFFICIALS

17. ADJOURNMENT

To meet again Wednesday, June 7, 2017 at 7:30 PM at the Maplewood Municipal Building, 574 Valley Street, Maplewood, N.J.

Meeting Of The Local A.B.C.

1. Person-To-Person Transfer (from in Pocket) Plenary Retail Consumption License

Number 0711-33-020-005

The Village Venue, LLC (Pocket License) (Thomas Kerns) to M160, LLC

2. HEARING
3. RESOLUTION NUMBER 94-17
Approving Transfer
4. MOTION
5. SECOND - ROLL CALL

TOWNSHIP OF MAPLEWOOD



ORDINANCE

2861-17

**AN ORDINANCE
TO AMEND
VARIOUS SECTIONS
OF THE CODE
OF THE TOWNSHIP OF MAPLEWOOD
TO REQUIRE
VARIOUS TOWNSHIP VOLUNTEER COMMITTEES
TO ANNUALLY APPOINT
OFFICERS FROM AMONG ITS MEMBERS**

"Interpretive Statement"

This ordinance will require that various Township Volunteer Committees annually elect officers from among its membership.

WHEREAS, a review of various Township Ordinances and Township Code Sections, reveals that certain Volunteer Committees are not required to appoint officers from among committee members; and

WHEREAS, the efficient operation of Township Volunteer Committees would be better served by having officers elected annually for each committee; and

WHEREAS, the Maplewood Township Committee would like consistency among its Volunteer Committees.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey as follows:

1. The various Code Sections of the Township of Maplewood shall be amended to read as follows:

FIRST:

Alliance Committee

' 10-6 Organization; bylaws; meetings; minutes.

The Maplewood Township Alliance shall elect its own officers from among its members on an annual basis, establish its own bylaws and meet regularly in accord with the calendar of meetings

to be established by it on a yearly basis. It shall keep minutes of its meetings, and a copy of each set of said minutes shall, after approval of the same, be filed with the Township Clerk.

Green Team

1 40-3 Membership; term of office; volunteers; reporting.

A. The Maplewood Township Committee shall appoint 11 Township residents to serve as the Green Team. The Green Team shall elect from among its members a Chair, Vice Chair and Secretary/Treasurer on an annual basis. All membership terms shall be for three years. Additionally, a member of the Township Committee shall serve as an ex officio member of the Green Team. The ex officio member shall not vote.

Maplewood Arts Council

1 44-4 Meetings; Chairperson.

The MAC shall meet at least once each year and shall elect from among its members a Chairperson and other officers as it deems necessary on an annual basis.

Open Space Trust Fund Advisory Committee

1 47-4 Membership; appointment.

C. The Open Space Trust Fund Advisory Committee shall elect from among its voting members a Chair, Vice Chair and Secretary/Treasurer on an annual basis.

Recreation Advisory Committee

1 6-25 Recreation Advisory Committee.

Within the Department of Recreation and Cultural Affairs there shall be an Advisory Committee on Recreation to be known as the "Maplewood Recreation Advisory Committee" ("Committee"), which shall consist of nine members. The Committee shall be appointed by the Township Committee from the citizenry of Township. Each appointment shall be for a term of three years on a staggered basis. Each member shall serve without compensation during his/her term. In the event of a vacancy, the Township Committee shall appoint a person to fill the vacancy for the unexpired term. There shall be a Chair and Vice Chair of the Committee, each of whom shall be elected on an annual basis by the Committee from the voting membership of the Committee. The Committee shall meet at least once per month and at such other times at such special meetings as may be called by the Chair or Vice Chair in the Chair's absence. The following persons shall be ex officio members of the Committee:

A.

The Director of Recreation and Cultural Affairs or his/her assistant.

B.

A member of the Township Committee.

C.

A representative of the South Orange/Maplewood School Board of Education.

Pool Advisory Committee

1 49-4 Chair and Vice-Chair.

The Pool Advisory Committee shall select a Chair and Vice-Chair from among its voting members on an annual basis. The Chair shall be responsible for the scheduling and conducting of meetings of the Pool Advisory Committee and for reporting to the Township Committee.

Environmental Advisory Committee

§ 53-5 Governance.

A.

The Maplewood Environmental Advisory Committee shall annually elect a Chair from among its members who shall be responsible for scheduling and conducting meetings of the Committee. The Chair shall serve for one year. Ex officio members may not serve as the Chair.

Seniors Advisory Committee

§ 59-4 Membership; term of office.

D. The Maplewood Seniors Advisory Committee shall elect a Chair and Vice-Chair from among its voting members on an annual basis.

Historic Preservation Commission

§ 271-77 Membership; alternates; compensation; terms; procedures; budget.

F. Procedures. The Commission shall adopt internal rules and procedures for the transaction of its business, subject to the following:

(1)

The Commission shall elect from its members a Chair and a Vice Chair on an annual basis.

(2)

A quorum for the transaction of all business shall be four members.

(3)

All Commission minutes and records are public records, and all Commission meetings shall comply with the Open Public Meetings Act, N.J.S.A. 10:4-7 et seq.

(4)

The Commission may designate or elect a Secretary, who need not be a member of the Commission. The Commission shall keep minutes and records of all meetings and proceedings, including voting records, attendance, resolutions, findings, determinations and decisions. All such material shall be made public record.

(5)

Commission meetings shall be scheduled at least once every month or as often as required to fulfill its obligations.

(6)

No Commission member shall be permitted to act on any matter in which he or she has either directly or indirectly any personal or financial interest.

Rent Leveling Board

§ 209-1 Membership of Board.

A.

There is constituted a Rent Leveling Board (Board) within the Township of Maplewood. The Board shall consist of five members and two alternates, who shall sit in place of any absent members. The Township Committee shall appoint each member of the Board and any alternate. Each member of the Board and any alternate shall have a term of office for a period of two years and shall serve without compensation. The Board shall elect a Chair from among its members on an annual basis.

All other Code Sections shall remain unchanged.

SECOND: Severability

If any section, paragraph, subparagraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph, subparagraph, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

THIRD: Repeal of Prior Ordinances

Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of any such inconsistencies.

FOURTH: Effective Date

This Ordinance shall take effect after final passage and publication and as provided by law.

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the Township Committee of the Township of Maplewood, held on May 2, 2017, and that the Township Committee met again on May 16, 2017, at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee held a hearing and proceeded to consider the said Ordinance on final reading and final passage.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



ORDINANCE NO. 2862-17

Amendment to ordinance 2788-15 authorizing classification of employment positions within the Township and to establish salary ranges for employees

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey as follows:

SECTION I: The following positions shall be classified:

POSITION	SALARY GRADE
General Government	
Township Administrator/Qualified Purchasing Agent	11
Chief Financial Officer/Treasurer/Tax Collector	9
Township Clerk/Deputy Registrar of Vital Statistics	8
Assistant Township Administrator	5
Assistant Chief Financial Officer	4
Payroll Supervisor	4
Deputy Tax Assessor	4
Tax Assessor *	4
Assistant Tax Collector	4
Director of Community Relations	3
Executive Assistant	3
Assistant to the Township Clerk/Registrar of Vital Statistics	3
Members of the Township Committee	1
Public Safety	
Chief of Police	11
Fire Chief	11
Fire Inspector - Civilian	4
Administrative Assistant (Police)	4
Recreation and Cultural Affairs	
Director	7
Cultural Affairs Manager	5
Pool Foreman	5
Municipal Court	
Court Administrator	7
Deputy Court Administrator	4
Municipal Court Judge*	4
Engineering	
Township Engineer	7
Assistant Township Engineer	5
Planning and Zoning Administrator	4
Construction Observer	4
Planning Board Attorney*	1
Board of Adjustment Attorney*	1
Building Department	
Construction Official/Building Sub-Code Official	7
Plumbing Sub-Code Official	6
Electrical Sub-Code Official	5
Code Enforcement Supervisor	4
Fire Sub-Code Official*	1
Health and Welfare	
Health Officer/Sanitarian	7
Welfare Director *	2
Public Works	
Director	8
Building Maintenance Foreman	6
Supervisor of Parks/Shade Tree Foreman	6
Automotive Foreman	5
Assistant Foreman	5
Assistant to the Director	4

TOWNSHIP OF MAPLEWOOD



ORDINANCE NO. 2862-17

Amendment to ordinance 2788-15 authorizing classification of employment positions within the Township and to establish salary ranges for employees

Department of Law	
Township Attorney	6
Township Prosecutor	3
Public Defender	1

* Part Time position

SECTION II: The following positions shall be Stipend or Hourly based

Camera Operator	Hourly
Nursing Supervisor	Hourly
Police Dispatcher (Part-Time)	Hourly
Public Health Nurse	Hourly
Sanitarian (Part Time)	Hourly
Mobile Phone	Stipend

SECTION III: Classified positions shall have salary ranges as follows:

Salary Grades	Minimum Salary	Maximum Salary
1	\$3,000	\$18,000
2	\$18,001	\$33,000
3	\$33,001	\$48,000
4	\$48,001	\$63,000
5	\$63,001	\$78,000
6	\$78,001	\$93,000
7	\$93,001	\$108,000
8	\$108,001	\$123,000
9	\$123,001	\$138,000
10	\$138,001	\$153,000
11	\$153,001	\$168,000
12	\$168,001	\$183,000
13	\$183,001	\$198,000
14	\$198,001	\$213,000
15	\$213,001	\$228,000
16	\$228,001	\$243,000

SECTION IV: If any section, paragraph, subparagraph, clause or provision of the ordinance shall be judged invalid, such adjudication shall apply only to the specific paragraph, subparagraph, clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

SECTION V. All ordinances or parts of ordinances not consistent with the provisions of this ordinance are hereby repealed.

SECTION VI: This ordinance shall take effect after final passage and publication in accordance with law

PUBLIC NOTICE is hereby given that the foregoing proposed ordinance was introduced and read by title for the first time at a meeting of the Township Committee of the Township of Maplewood held on May 2, 2017 and that the Committee will meet again on May 16, 2017 at 7:30 P.M. at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Committee will proceed to consider said ordinance on second reading and final passage.

Elizabeth J. Fritzen, R.M.C.,C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



ORDINANCE

2863-17

**AN ORDINANCE
TO AMEND
CHAPTER 257
OF THE CODE
OF THE TOWNSHIP OF MAPLEWOOD
Entitled
"Vehicles and Traffic"**

"Interpretive Statement"

This ordinance will establish a "No Parking Here To Corner" zone on Indiana Street at its intersection with Springfield Avenue.

WHEREAS, the Engineering Department of the Township of Maplewood ("Township") has recommended that a "No Parking" zone be created on Indiana Street near its intersection with Springfield Avenue; and

WHEREAS, the implementation of this recommendation is deemed to be in the best interests of the residents of Maplewood.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that Chapter 257 of the Code of the Township of Maplewood entitled "Vehicles and Traffic" be amended as follows:

FIRST: Section 257-49 shall be amended by adding the following:

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
Indiana Street	West	From the intersection of Springfield Avenue to a point 95 feet south thereof.

Signage shall be installed indicating "No Parking Here To Corner".

All other sections shall remain unchanged.

SECOND: Severability

If any section, paragraph, subparagraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph,

subparagraph, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

THIRD: Repeal of Prior Ordinances

Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of any such inconsistencies.

FOURTH: Effective Date

This Ordinance shall take effect after final passage and publication and as provided by law.

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the Township Committee of the Township of Maplewood, held on May 2, 2017, and that the Township Committee met again on May 16, 2017, at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee held a hearing and proceeded to consider the said Ordinance on final reading and final passage.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk