

1/17/2017 - Minutes

1. SALUTE TO THE AMERICAN FLAG

The Chair led all assembled in a Salute to the American flag.

2. STATEMENT

"Pursuant to Section 5, Chapter 231. P.L. 1975 this is to state for the record that adequate notice of this meeting has been provided to the public by posting and maintaining the annual notice of regular meetings on the Bulletin Board of the Municipal Building, by mailing the annual notice of regular meeting for 2017 to the News-Record and Star Ledger in December 2016 and by filing said notice in the office of the Township Clerk.

3. ROLL CALL

Mr. Victor De Luca, Ms. Nancy J. Adams, Deputy Chair, Mrs. India Larrier, Mr. Lembrich, Mr. Frank McGehee.

ALSO PRESENT: Elizabeth J. Fritzen, Township Clerk, Joseph Manning, Township Administrator, Roger J. Desiderio, Township Attorney and Sonia Alves-Viveiros, Assistant Township Administrator.

ABSENT: None.

The Township Clerk read the following:

WHEREAS, Chapter 231. P.L. 1975 commonly known as the "Open Public Meeting Act," requires that all meetings of Public Bodies be open to the public; and

WHEREAS, Section 7.a. provides that the Governing Body has the discretion to permit, prohibit or regulate the active participation of the public at any meeting; and

WHEREAS, it is the desire of the Governing Body to comply with the provisions of this act and at the same time conduct its business in an orderly and expeditious manner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood that does hereby prohibit, except as set forth in the formal agenda, active participation in the deliberations of the Governing Body by the public and except as otherwise prescribed by law, does limit the public to observation of the actions and discussions of the Governing Body at all its regular and special meetings.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

4. MAYORS INTRODUCTION

Mayor De Luca, gave a overview of the evening's agenda. Tonight the first order of business is a resolution appointing a new Captain to the Fire Department and then his Oath of Office administered by the Township Clerk. After that it will be the first public comment session, then there will be a presentation by Nancy Erickson of New Solutions and this is SOMA Two Towns For All Ages. This is the initiative that Maplewood Township has been working on with South Orange. Then Resolution 3-17 which is expressing Maplewood's commitment to equal, respectful and dignified treatment of all people, regardless of their immigration status and to remain a welcoming community. After, there are Boards and Committees appointments for 2017 and we will be making a few reappointments to various committees.

Then there is an ordinance on final passage that permits cold weather enclosures within Maplewood Village and another ordinance on final passage that deals with prohibiting dogs, cats and other animals leashed and unleashed from access on any basketball or tennis courts in the Township. There is a introduction of a new ordinance and that is cold weather heating requirements and it has to do with residential temperatures in rental properties. There are four discussions items; one is lifting the parking ban from 4 am to 6 am on Saturday, January 21st to allow those taking buses to Washington to park , discussing a proposal for a long term vision for Maplewood Village. The Township Committee will not be discussing the impact consulting for Fire Department Diversification this evening. But will be discussing the protocol for communicating weather or safety issues to residents and will be discussing some items concerning Boards and Committees.

There is a consent agenda with ten items, and we will be extending the police department promotion list, appointing a representative to Essex County Community Development, authorizing bids, establishing rates for off-duty police officer's, establishing a temporary budget, authorizing a promotion of another new Fire Captain, approving bills and claims, approving a contract to haul leaves and approving minutes of previous meetings. The second public comment period, administrative reports, reports from elected officials and then will have the adjournment.

Mayor De Luca, welcomed everyone present for the Fire Captain promotion to stay for the entire meeting.

5. RESOLUTION NUMBER 23-17

RESOLUTION NUMBER 23-
17
NUMBER 23-17

GL/IL RESOLUTION

A RESOLUTION APPOINTING FIREFIGHTER CHRISTOPHER M. ARIEMMA TO CAPTAIN OF THE MAPLEWOOD FIRE DEPARTMENT

Mr. Lembrich, seconded by Mrs. Larrier, move the adoption of Resolution 23-17 appointing Firefighter Christopher M. Ariemma to Captain of the Maplewood Fire Department.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

6. OATH OF OFFICE - Administered To Captain Ariemma By The Township Clerk

Oath of Office - Administered to Captain Christopher M. Ariemma by the Township Clerk.

Christopher Ariemma, new Fire Captain wanted to say thank to the Township Committee and Mr. Manning, Township Administrator for giving him this opportunity and is looking forward to it. To the guys that made the effort to come tonight I really appreciate it and all the guys from Maplewood. Captain Ariemma, stated that he has been working for 14 years in Maplewood as a Firefighter and it has gone by in a blink of an eye. To Chief Dingelstedt thank you and to the guys from Randolph who also made the trip his other Fire Department home where he has been since he has been 16 years of age really appreciate's that. Captain Ariemma thanked his family and family friends for coming tonight in this rain, also to his wife who puts up with all the Fire department stuff not in Maplewood but back home in Randolph it takes a special wife to deal with two fire departments.

7. PUBLIC COMMENT - AGENDA ITEMS ONLY

Daniela Mena, Representative of Wind of Spirit, Morristown, NJ, stated that it is an immigrate resource center in Morristown that she was representing and wanted to thank the Township Committee for passing

the welcoming community ordinance. Specially in these times where the environment is so tense, it is nice to give people safety and to not feel in fear. Also for young people like Ms. Mena she likes to see that there is hope and humanity that despite the whole Trump thing we can do better for everyone.

Craig Garcia, New Jersey Working Families, Newark, NJ, stated that he wanted to thank the Township Committee for moving on the resolution and the policies it entails to protect immigrants here in Maplewood. Orange is actually moving a similar policy and resolutions also in East Orange and since President Trump's election there has been fears in the immigrant community and policies like this makes sure that the folks can feel comfortable, welcome and not afraid. It is important for people to feel safe to come forward in their communities and trust their police force and their local government. Mr. Garcia, New Jersey Working Families, is committed to deeming more municipalities and hoping many, many more municipalities move this order across the State. Mr. Garcia thanked the Township Committee for their leadership and wants to see this at the County level and hopefully soon enough a Sanctuary State or a Welcoming State. It is important that everyone feel able to enjoy the American dream.

Dianna Houenou, Policy Council of the American Civil Liberties Union of New Jersey, Newark, NJ, stated that on behalf of their more than 600 members and donors who reside in Maplewood the ACLU is proud to stand here with members of the New Jersey Alliance for Immigrant Justice in strong support of Maplewood's resolution and to affirm Maplewood's status as a welcoming community. When local resources are used to enforce Federal Immigration laws community members trust in their government is broken and public safety is jeopardized. With this resolution Maplewood would send the powerful message that it will not be bullied into doing the work of Federal Agencies nor will it neglect its people based on citizenship or immigration status. It is important to remember that the work does not end with the passage of this resolution. Maplewood must put this Resolution into action, and need to take the time to set up systems and protocol that will ensure that Maplewood is ready and able to protect its community.

John Gzelewski, 20 Bowdoin Street, Maplewood, stated currently over the last 6 months he has health and breathing issues and has difficulty walking and exerting himself in any way, especially parking and walking to the Maplewood Train Station. Mr. Gzelewski stated that he finds it very difficult to find a parking spot in the morning due to inadequate parking for the disabled by the train station. Mr. Gzelewski, stated by 7:05 am all of the parking spots that are available next to the train station are full. Mr. Gzelewski wanted to advise the Governing Body of the need for handicapped parking in the area close to the train station. Mr. Gzelewski asked for the Township Committee's help in this situation.

Mayor De Luca indicated that there are a couple of spots that are right near the south tunnel which is right behind the Village Coffee Shop. Mayor De Luca, stated that he will ask the Township Engineer additionally for his input on the location of the handicapped spaces. The Township has added a couple of spaces lately, but they tend to fill up early. There is a standard that you have to provide a certain amount of handicapped spaces and that Maplewood is above that standard. Mayor De Luca, stated that they will be talking with the Engineer and see if there are other ways that the Township proceed with this.

Wendy Gzelewski, 20 Bowdoin Street, Maplewood, stated that she is John's Wife and wanted to give the Township Committee a little update. Ms. Gzelewski stated that earlier today she stopped by Town Hall to the Clerk's office to get the parking permit and told Elizabeth Fritzen, Township Clerk a little bit about her husband's story; about having no disabled parking for him and that Ms. Fritzen, Township Clerk suggested that Ms. Gzelewski go upstairs and talk to the Township Engineer. The Township Engineer wasn't able to speak with Ms. Gzelewski because he was on a conference call but did call her back. She also spoke with Bob Roe, Health Officer, and Mr. Roe suggested that she come to the Township meeting tonight and talk to the Township Committee Members about the issue. The Township Engineer did call Ms. Gzelewski back and did suggest that a study would be done and also suggested possibly trying the other side near Village Coffee Shop. Ms. Gzelewski, just wanted to mention those three Township employees; Ms. Fritzen, Mr. Kittner, and Mr. Roe, who were just so helpful and kind and she really appreciated it.

Mayor De Luca, stated seing no one further, closed the first public comment.

8. PRESENTATION - By New Solutions, Inc.: SOMA: Two Towns For All Ages

Presentation - by New Solutions, Inc.: SOMA: Two Towns For All Ages

Nancy Erickson, an associate with New Solutions Inc., stated that they were lucky enough to be chosen as the Consultants for this project. A little over a year ago the Township's of South Orange and Maplewood together applied for and received a grant from the Grotta Foundation in order to conduct a needs assessment looking into the possibility of becoming "Age Friendly Communities". Ms. Erickson, wanted to fill everyone in on what they have been doing for the last year and tell everyone about the progress that was made and to share with the Township Committee the journey over that last year.

Nancy Erickson, New Solutions Inc., began with lets start with the what, what is an age friendly community. Age friendly communities are great places for people of all ages to live. They are well designed, livable communities and they promote health and sustained economic growth. They know the reason behind it is that most people would actually like to live ageless near the people and things they are used to doing all their lives and being with all their lives. Ms. Erickson also knows that most towns are not organized to help people stay connected and engage with their community as they age. Communities are also uniquely unprepared for the growing numbers of older people. It is important for us to look to how we can promote livable communities for our residents.

Ms. Erickson, started with a planning process that looked at a number of different things such as site assessment, every building, every activity that is available for seniors and also wanted a way in which all stake holders of the community had a voice in any assessment. Ms. Erickson, stated that they conducted a community wide survey in both Maplewood and South Orange that was open to all residents over the age of 60. Ms. Erickson, stated that they received approximately 450 responses to the survey and also conducted four (4) focus groups members and meetings of both towns and people who provided services to people over the age of 65. All of this was assembled in June of 2016 and invited community members to come to a forum to hear about what they found and to give their comments. One of the things that was most popular in South Orange was that seniors there had a discount card. Taxes were a major concern for seniors in both communities, also residents had ideas about recreation activities they wanted to participate in as well. Most importantly, residents wanted to know that there was going to be progress made on the things that they were talking about and that it would not end in a planning process.

Nancy Erickson, New Solutions Inc., stated the thing that was lacking was the programing to get various groups together and also concerns about identification and the outreach of people who were socially isolated or home bound. Residents were also unsure of volunteer opportunities and felt that there was a need for some kind of organizing entity to help connect people to these services as well as connecting people to each other. Ms. Erickson, stated that they found that the local hospitals were actively involved with the health departments bringing in health education and screenings to the community.

Nancy Erickson, New Solutions Inc., stated that one of the recommendations was that they start out with a SOMA Liveable Community Vision, a logo and a motto something that we can use to communicate about this initiative. They also saw a need for a dedicated project champion who could coordinate services and programs for residents. They also felt that older adults could be more actively involved in community wide decision making. The four major activities were: Communication and information particularly as it impacted Recreation and social inclusion, infrastructure; especially how that impacted improvement and safety concerns, civic participation; particularly as it impacted volunteerism and lastly sustainability and creating a organizational structure. The SOMA Two Town Age Friendly meetings came up with a website to comply and distribute information both electronically and in print media. An age friendly monthly calendar of events and to disseminate information through the pews of local churches and synagogues.

Nancy Erickson, Principal with Firm of New Solutions Inc., stated that some of the ideas that are being planned for the next few months is the hiring of a part time permanent employee to now manage this initiative.

Mr. McGehee asked Ms. Erickson what is the process to find individuals to join these committees? And are you planning to work with the Seniors Advisory Committee that was just created here in terms of having some collaboration efforts towards the goals that Ms. Erickson talked about?

Nancy Erickson, New Solutions Inc., stated that she believes that the new project coordinator will be carrying all those types of duties.

Ms. Adams, stated has it been determined where the new staff member will be housed?

Nancy Erickson, New Solutions Inc., stated that she thinks they will be housed jointly between the two towns.

Mayor De Luca, stated no and that the person is going to be an employee of the Township of Maplewood and housed in the Maplewood Recreation Department and will spend a fair amount of time over in South Orange in a work space that they will create. But the base for the person will be the Maplewood Recreation Department. For administrative purposes they will report to the Recreation Director. The Director of Recreation will be signing the time sheets and will approve requisitions.

Ms. Adams, asked what are the amount of hours per week for the part time person?

Mayor De Luca stated that the position will be 29 hours per week; part time with no benefits and it is a permanent position. The funding is for 2 1/2 more years and the bulk of the grant will cover most of the salary and the normal taxes of the individual. There is going to be a request to each town to provide some additional dollars to the initiative to help implement some of the work plan. There may be a need to hire consultants, or may have need for office support, and postage.

Mayor De Luca thanked Ms. Erickson for her comprehensive presentation.

9. RESOLUTION NUMBER 3-17

The Township Clerk ready by title.

VD/GL RESOLUTION NUMBER 3-17

RESOLUTION EXPRESSING MAPLEWOOD'S COMMITMENT TO EQUAL, RESPECTFUL AND DIGNIFIED TREATMENT OF ALL PEOPLE, REGARDLESS OF THEIR IMMIGRATION STATUS AND TO REMAIN A WELCOMING COMMUNITY

Mayor De Luca, seconded by Mr. Lembrich, move the passage of this resolution.

The Mayor then opened up the subject to Township Committee discussion.

Mayor De Luca, stated that he wanted to thank everyone on the Township Committee for their participation, Chief Cimino, Maplewood Chief of Police, Mr. Desiderio, Township Attorney, Mr. Ian Grodman, past member of the Township Committee, who came up with the idea. Mayor De Luca, also wanted to thank the folks out there who saw the first draft and then made some comments about it and the Mayor thinks it got better as we discussed it at the last Township Committee meeting held on January 3, 2017. Mayor De Luca, thinks that it is a stronger statement and just wanted to say that there are a lot of things going on in Washington. We don't know what is going to happen but the Mayor thinks that it is important for us as the local Governing Body to say that we are clear about our intentions of upholding the Constitutional rights and liberties for all and that under no circumstances will we participate in dividing people based on citizenship or immigration status, and we will not profile or register people indicating where they are from or what they believe. Maplewood has the right and responsibility to uphold the Constitution both in Federal and State and to look out for the people in the Maplewood community, and the Mayor thinks that this resolution does just that.

Mr. Lembrich, stated that the Township has gotten to a very good place with Resoluton 3-17 and obviously Mr. Lembrich expressed some concerns at the last meeting and made some revisions. Just last week the Township Committee was able to speak with Chief Ciminio, Chief of Maplewood Police about those changes and Chief Ciminio was actually very positive and supportive of the changes. By making it clearer

we made it better and also agreed that the operational procedures that he puts in place themselves cannot be made public because of the precedent that would be set. There will be a public document that's going to be created that is going to explain what the Maplewood Police Department is doing to operationalize Resolution 3-17. Mr. Lembrich is very supportive of this resolution (3-17) and it comes to a place that everyone can be proud of and can express our communities values.

Mr. McGehee, stated that he first wanted to recognize the voices of the many Maplewoodians that have talked with the Township Committee members in the past months. Mr. McGehee, stated for example Rachel Salazar, a Maplewoodian who talked about her position as an immigration removal Defense Attorney, she stated that one of the biggest problems with immigration law is that people just don't really understand. Mr. McGehee, also wanted to recognize Maplewoodian Katherine Giverman a 15 year veteran of Maplewood and to immigration work who mentioned that it is not just about undocumented but also about documented residents particularly Haitians who have temporary protection status. Mr. McGehee wanted to also recognize those in the Maplewood community and other fellow Maplewoodians who have cautioned Maplewood to take care and not to swing the pendulum all the way to the other side to the extreme but to use caution.

Mr. McGehee thinks that after thoughtful consideration, dialogue, input, and time invested that this resolution listens, addresses and reaffirms our commitment to our Town and our most valuable assets- its people. Our residents have asked for the Township Committee to lead, listen and protect, protect our way of living, to protect our community and Mr. McGehee wants to thank again the many residents, public officials and employee's of Maplewood regarding this resolution being put in place prior to the Presidential Inauguration. Mr. McGehee added that it is not about him but about us. Reaffirming of who we are publically and firmly. This resolution does exactly that and Mr. McGehee will be voting yes.

Mrs. Larrier, stated that she would just like to reiterate what has already been said and also especially to thank Mr. Grodman for his involvement in the language for this resolution. As one who was hoping we might exercise some caution and I am very pleased with the final product.

Mrs. Larrier, thinks that it does go a long way to make our values heard while still acknowledging the fears of those residents that we serve and thinks that it is a very good document, and is very proud of the way the Township worked with some many people; residents as well as the Maplewood Police as well as other officials to come to an agreement on how to verbalize the values that Maplewood holds so dear. Thank you to everyone who worked on this; Mr. Desiderio, Township Attorney, Mayor De Luca and Mrs. Larrier thinks that everyone did a great job.

Ms. Adams, stated how important this document has been. Also it has clarified and strengthened how the Township wants the Maplewood Police Department and those enforcing our laws in Maplewood to respond and how we want them to act with regard to immigrants in our community and making sure that anyone who lives in Maplewood is treated fairly with the utmost respect especially now. Ms. Adams to will be voting yes.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

10. BOARDS AND COMMITTEES APPOINTMENTS FOR 2017

Boards and Committees Appointments for 2017:

Mr. Lembrich, move the reappointment of Mr. Jonathan Poor to the *Environmental Advisory Committee*.

Mr. Lembrich, move the reappointment of Camilla Zelevansky to the *Green Team Advisory Committee*.

Mr. Lembrich, move the reappointment of Reshma Ketkar, Sue Ryan Goodman and Jennifer Coleman Thieoff to the *Swimming Pool Advisory Committee*.

Mr. Lembrich, seconded Mr. McGehee, stated that all five of the members have served for one or more years on these respective committees and have been full participants and have done an outstanding job volunteering to help the community and would like to continue in these roles and would like to move their reappointments.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

Mayor De Luca, stated that they also have the reappointment and the appointment as per the Township Sustainability Committee ordinance of the Chair of the Environmental Committee, Robert McCoy and the Chair of the Green Team, Tracy Woods who need to be appointed to the Township Sustainability Committee and will be making a motion for those appointments and seconded by Mr. Lembrich.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mc McGehee and Mayor De Luca.

Nays: none

Motion Carries.

11. ORDINANCE ON FINAL PASSAGE

The Township Clerk read by title.

NA/IL ORDINANCE ON FINAL
PASSAGE
2845-17

ORDINANCE NUMBER

AN ORDINANCE PERMITTING COLD WEATHER ENCLOSURES WITHIN MAPLEWOOD VILLAGE

"Interpretive Statement"

(This ordinance will permit during specific periods of time, cold weather enclosures to be used on public sidewalks within Maplewood Village.)

(Mayor De Luca, stated that the ordinance has been published, copies posted on Bulletin Board in the Municipal Building and copies made available to the general public in accordance with the law.)

Mayor De Luca, asked does anyone would like to speak on this ordinance about the cold weather enclosures?

Ms. Adams, seconded by Mr. McGehee, move this ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood/South Orange News-Record according to law.

Mayor De Luca, asked were there any discussion? None.

Ms. Adams, stated that she did discuss this Ordinance with the Maplewood Village Alliance Board at their meeting and they were happy to hear that it was being moved forward and are in favor and agreement with this ordinance.

Mr. Lembrich, stated that several residents upon seeing this on the website reached out and asked questions about what cold weather enclosures would be for and tell us briefly why the Maplewood Village Alliance was supportive of the enclosures and how Ms. Adams invisions the enclosures being used in Maplewood Village?

Ms. Adams, stated to Mr. Lembrich that any food establishment that wants to expand since outdoor dining is so popular for many of the restaurants in town and to continue the vitality of sidewalks that is promoted by outdoor dining in the Village. To be able to extend that feel to the residents and to visitor's to town to use these outdoor enclosures, it does expand the footprint of the restaurant, it gives the restaurant more tables. There are design standards by the Maplewood Village Alliance that they would have to comply with and there are building codes, restrictions and requirements that need to be approved. There are all of these things that the Village Alliance has looked at and that is basically why and at the expense of the business they would have to justify in their own business whether or not with the additional expense of using the outdoor cold weather enclosures was it worth it. Then they would have to decide.

Mr. Lembrich, asked would the rules in terms of the cold weather enclosures be the same as the current rules for the outdoor cafes that the Township has?

Ms. Adams, asked Mr. Lembrich with regard to clearance?

Mr. Lembrich, stated with regard to people who want to put these up if you have a restaurant and you don't own the building do you need the approval of the building owner, do you need to come just to the Township?

Ms. Adams, stated that she did not know if they specified that in the ordinance?

Mr. Desiderio, Township Attorney, stated that we did not.

Mr. McGehee, stated that he is comfortable with it and thinks as long as we comply with the American's Disabilities Act and that is Mr. McGehee's biggest concern along with pedestrian safety in that regard which it does comply with; and so Mr. McGehee is comfortable with it.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

12. ORDINANCE ON FINAL PASSAGE

The Township Clerk read by title.

NA/GL ORDINANCE ON FINAL
PASSAGE

ORDINANCE NUMBER 2846-

17

AN ORDINANCE AMEND CHAPTER 113 OF THE CODE OF THE TOWNSHIP OF MAPLEWOOD ENTITLED "DOGS, CATS AND OTHER ANIMALS"

"Interpretive Statement"

(This ordinance will prohibit dogs, leashed or unleashed, from access to any basketball, tennis courts or paddle tennis courts within the Township of Maplewood.)

(Mayor De Luca, stated that the ordinance has been published, copies posted on Bulletin Board in the Municipal Building and copies made available to the general public in accordance with the law.)

Mayor De Luca, asked if anyone wished to speak on this ordinance?

None.

Ms. Adams, seconded by Mr. Lembrich, move this ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood/South Orange News-Record according to law.

Mayor De Luca, asked were there any discussion?

None.

Ayes: Ms. Adams, Mrs. Larrier. Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

13. INTRODUCTION OF NEW ORDINANCE

The Township Clerk read by title.

IL/NA INTRODUCTION OF A NEW
ORDINANCE

ORDINANCE NUMBER 2847-17

AN ORDINANCE TO ESTABLISH COLD WEATHER HEATING REQUIREMENTS WITHIN THE TOWNSHIP OF MAPLEWOOD"

"Interpretive Statement"

(This ordinance will establish uniform requirements for residential rental properties within the Township of Maplewood.

Mrs. Larrier, seconded by Ms. Adams, move the passage of this ordinance on first reading and its publication according to law in the Maplewood/South Orange News-Record and a hearing to be held on February 7, 2017.

Mrs. Larrier, stated that they are bringing all of the different ordinances in Maplewood into compliance with one another and making it equal across the board. In the Winter time heat is supposed to go up to 68 degrees from 6 am until 11 pm and 65 degrees from 11 pm until 6 am and now the Health Department and Building Department are all in agreement.

Mr. Desiderio, Township Attorney, stated that it will solve any ambiguities.

Mayor De Luca, stated that this will be from October 1st to May 1st?

Mrs. Larrier, stated yes.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

14. DISCUSSION ITEMS

1. Lifting of parking ban from 4 am to 6 am on certain Township streets to facilitate the bus departures to Washington, D.C. on Saturday, January 21, 2017/VD

Mayor De Luca, stated that there is anywhere from up to 12 buses leaving from Maplewood in different areas throughout town and are all leaving around 4 am. People who have to get on those buses will have to park on the street and leave their car for the day in order to access the bus. Mayor De Luca, has spoken with Chief Cimino, Chief of Police and understands what Mayor De Luca wants to do and wanted to get a sense from the Township Committee to authorize the Maplewood Police Department to lift the parking ban that evening to facilitate the parking of cars on Maplewood streets beginning at 4:00 a.m.

Mrs. Larrier, stated that this would only be limited to Friday night into Saturday?

Mayor De Luca, stated correct.

Mr. McGehee, stated that he thinks it is a wonderful idea to help support the march and our residents and he is in support of it.

Mrs. Larrier, stated Saturday into Sunday any chance that there will be additional need?

Mayor De Luca, stated that all the buses are due back around midnight and if somebody is coming back later they just have to call the police department.

2. Discussion of long-term vision of Maplewood Village/NA

Ms. Adams, stated that the Maplewood Village Alliance discussed at their meeting last week that they have been concerned about Maplewood taking a step back and taking a look at a vision and goal of Maplewood Village with the addition of the new construction with the current zoning, possibility of a historic designation and the formula based business questions and all the initiatives in the Village. The Maplewood Village Alliance would like to convene their Design Review Committee and ask for input on the future of the Village and developed a focused plan. Those with input could be: The Village Alliance Board, Planning Board, Economic Development Committee, Zoning Master Plan review and/or update of to current zoning, Historic Preservation Commission, property owners, merchant shoppers and residents. Obviously this will be something that would be a steering committee perhaps lead by the Village Alliance along with a full community meeting. There is a concern that with so many initiatives; some may overlap or have not been totally flushed out as to what are the impact of say a historic designation, or what are the impacts on the formula base business ordinance and what impact that might have. The Village Alliance suggestion is for the Township Committee to take a step back and relook at the vision of the Village Alliance, the Township vision of Maplewood Village, what it sees in the future.

Mayor De Luca, stated that he thinks it is a good idea and asked Ms. Adams what does she see the Township Committee doing tonight? or is this just for informational purposes?

Ms. Adams, stated that it was just for information and discussion so that Ms. Adams can bring back to the Maplewood Village Alliance the thoughts of the Township Committee on taking a step back. She will ask the Village Alliance to take the lead on organizing this sub-committee with representatives from the committees that were just mentioned and the property owner's and merchant etc. Ms. Adams, sees this as several meetings and maybe one or two community meetings to just get everyone on board with all the things that are going on at once.

Mayor De Luca asked Ms. Adams did she think that there is going to be a cost or do this and if we need to get a Planner involved to participate?

Ms. Adams, stated that we may but will leave that to the Maplewood Village Alliance at maybe the first Steering Committee meeting and then they can call in a Planner for a subsequent meeting.

Mr. Lembrich, asked what role either initially or eventually does the Maplewood Village Alliance want the Township Committee to play in this?

Ms. Adams, stated that the Township Committee will be involved from the beginning. Ms. Adams is also the liaison to the Maplewood Village Alliance as well as a member of the Planning Board.

Ms. Adams added that there was concern over the future of existing buildings, many of which need to be updated that are not in the best of conditions. Are they going to be torn down to put up new construction, are we going to have new construction, what is the original vision of the Maplewood Village Alliance and does that need to be augmented with the change, does that need to be looked at again? Ms. Adams, stated that she sees it more as a visionary like the Township went through years ago with setting up the Springfield Avenue Partnership. Sometimes you have to go back when the influx of new residents changes the demographics of the town, changes the needs of its residents, and changes the conditions of the buildings. Do they want to change the height restrictions, do they want to recommend not going over a certain height for new construction of a building other than the existing zoning, or do they think that it is appropriate, and so there is a lot to be talked about. What was not discussed is whether or not they need to bring in a consultant to coordinate all of this and that is something that the Township Committee might want to consider doing.

Mayor De Luca, stated to Ms. Adams that the Township already has a vision plan that talks about Maplewood Avenue and the Village. The Township has an Economic Development Plan that talks about that, there is a parking study that talks about how and why we need parking to keep going. There are other things and the Mayor thinks that there is a lot of studies and documents out there that need to be reviewed, and to decide on what we seek to accomplish.

Mrs. Larrier stated that it reminded her of what the Township did when they looked at when they tried to formulate the Master Plan for Memorial Park and got all of the organizations together such as DPW, Historic Preservation and Planning Board. When Ms. Adams mentioned possibly having a consultant Mrs. Larrier could see that down the road, actually sooner rather than later getting a consultant to sort of guide them in that prospect. Mrs. Larrier thinks that there are so many stakeholders and that there are so many plans out there already it seems to her that someone who is able to take a birds eye view from outside might be a positive thing.

Ms. Adams, stated that the Maplewood Village Alliance will probably discuss this again at the next board meeting and certainly something Ms. Adams will be bringing up as to how the Maplewood Village Alliance wants to proceed.

Mr. McGehee, asked Ms. Adams, do they feel that the current state of the Village is stale?

Ms. Adams, stated no but there has been so many discussions about possible historic designation and the zoning ordinance to the formula base businesses ordinance and then as was mentioned by the Board of the condition of some of the buildings and new construction or fixing buildings up or adding stories to existing buildings. If something sells the needs are probably different than they were twenty (20) years ago.

Mr. McGehee, asked Ms. Adams to think about the expansion of the new library and finding a way to link these two together.

Mayor De Luca, stated yes and it actually did come up because it is one of the other things that when you expand the library because it is adjacent to the downtown area and what is going to be the impact. What is going to be the impact and how can it be a positive impact and how can it be a synergy between what the Township is hoping to be doing at the library and the downtown area. It also deals with the train station; what is going to happen with the train station, the underpasses, it is going to become handicapped accessible. Those are a lot of issues and how do you make the connection to the other?

Mr. McGehee, thinks that NJ Transit should be apart of the conversation also.

Mayor De Luca indicated to Mr. McGehee that he thinks that would be a great idea.

3. Discussion of current protocol for Communicating weather or safety issues to residents/FM

Mr. McGehee, stated that he received several emails, text messages, Facebook and instant messages regarding what the protocol was and the process on when the Township is to remove snow when there is a snow storm. Mr. McGehee just wanted to have a conversation about the current protocol of communicating with the Township's residents and if there are ways that the Township to enhance that process.

Ms. Adams, stated that she would like to ask Mr. Manning, Township Administrator to clarify what the protocol or procedure that Public Works uses in deploying their equipment.

Mr. Manning, Township Administrator, stated when the Township is expecting a snow storm; and the Township gets notices from Essex County every half hour when snow is expected three days in advance so the Township does know that it is coming. When it gets close to the time it is imminent the trucks go out with salt and they take care of all the major roads first and the emergency routes and then they take care of all the hills first within the Township and then they do the rest of the Town. The Township has employees from DPW all ready and the machines, plows and trucks are all ready and they have the mechanics there should there be any breakdowns. But DPW can't plow until it is 3 inches or more because of the way the blades hit the roads and then the roads can be damaged.

Mr. Manning, Township Administrator, stated, now if there is going to be a major nor'easter or something like that and the Township calls in the Local Emergency Management Committee consisting of all Department heads, Mrs. Larrier, Mayor De Luca. They all work together with the plan as to make sure the Township has all of its supplies. The Department of Public Works, the Police Department, the Fire Department, The Construction Code Official, Health Department, Welfare Department, and the Recreation Department, all are at that meeting. We are all responsible for setting up either heating or cooling depending upon the season, places where people can go should there be a power outage they have a place to go and there is a comprehensive plan. We start to get that message around and have nixel alerts from the Police Department and the Township also has Code Red. Residents who have not are encouraged to sign up and be a part of the Code Red system. The Township has taped and gone on air with SOMAtv and it was like a press conference and that is another vehicle to us. There is the Village Green, Facebook, Twitter and the Township's regular website with news flashes and all of those are at the Township's disposal. We also have access to Seton Hall's radio station.

Mayor De Luca also echoed the Seton Hall radio station.

Mr. McGehee asked for clarification on the three (3) inch plowing criteria and the salting criteria.

Mr. Manning, Township Administrator, stated to Mr. McGehee, the Township salts first and no not again after 3 inches. That is when the Township salts; when we know the snow is coming, and not all the streets just the major emergency routes and hills and then if the snow increases then the Township goes and plows.

Mr. McGehee, stated that phase 1 is the Township salts the main streets and maybe subsequently secondary streets and then once the Township hits three (3) inches of snow then the Township comes back and plows.

Mr. Manning, Township Administrator, stated to Mr. McGehee that the Township salts first and then comes back and plows.

Mr. McGehee, stated that is a good protocol and would like for the Township to get a representative amongst the Township Committee or even Mr. Manning, Township Administrator to get access to publicly push out the Township's message onto other platforms.

Mayor De Luca, suggested that Mr. McGehee needs to set up a Communication Committee meeting.

Mr. Manning, Township Administrator, stated that he is open to other ideas and that the Township also has a large solar emergency sign and another signage that has and can be used.

Mayor De Luca, suggested that if Mr. McGehee take an inventory of all the methods of communication we can use.

4. Boards and Committees/GL

Mr. Lembrich, stated that one of the things that he gets asked frequently by residents is how can they get on a Board or Committee? The answer is that people apply. There is an application online and there is one that is available through the Township Clerk's office here in Town Hall. You can not only access the application online but submit it online as well. If anyone is interested in volunteering and getting involved let the Township Committee know because that is how the Township Committee gets their applicants.

Mr. Lembrich, would also like to propose that the Township Committee do something whether it is a resolution or an ordinance or something internal but formalize the policy of one appointment per person at any given time to a Committee or Board. That way the Township Committee can maximize the opportunity for residents who want to volunteer. It is unfair to have a resident on multiple committees. It is great that the person is showing commitment and interest in many areas, but the Township Committee is in a position where they have multiple people who want to serve and no vacancies. Mr. Lembrich thinks that it is fair to have each person serve on just one board and/or committee. Mr. Lembrich didn't mean for that to limit or impact liaisons because Mr. Lembrich does understand that is important for certain groups to be liaisons to boards/committees then have overlapping areas interest.

Mr. Lembrich would like to talk about formulizing the policy that the Township now had in place at least since Mr. Lembrich has been on the Township Committee among ourselves to not appoint or reappoint someone to a second or third Board or Committee so that the Township doesn't have residents serving on multiple committees at the same time. Finally, Mr. Lembrich would like to propose that he work with the Township executive team; Mr. Desiderio, Township Attorney, Ms. Fritzen, Township Clerk, and Mr. Manning, Township Administrator, on an ordinance review to look at what is the Township Committees official policy for selection or election of chairs and vice-chairs to the Township's various volunteer boards and committees. Many of the committees are silent about how often the chairs and vice-chairs are to be selected and some are also silent about who choses chair and vice-chair, are they appointed by the Township Committee or is it decided by the members of the committee themselves.

Mr. Lembrich thinks that it will be helpful in giving the guidance to the volunteers who are on these committees to make it specific on how often they are to elect chairs and vice-chairs or if their not elected to them how often will the Township Committee be selecting them and then stick with that to make each ordinance more specific. This is what Mr. Lembrich wants to bring to his colleagues as a proposal and welcomes the Township Committee's thoughts on how best to accomplish this and if the Township Committee wants to accomplish it at all.

Mr. McGehee, stated that it is a great dialogue to start this conversation and thinks that making sure that the Township is inclusive in giving residents the opportunity, the need to serve in one capacity as in another is the right direction. Mr. McGehee, stated that he knows that people have multiple talents and would love to serve on multiple committees but to give other people the opportunity to serve. Mr. McGehee is in favor of making sure that the more people who serve the stronger we are.

Mayor De Luca, stated that he would agree and would be in favor of the committees having an annual selection of their choice. Mayor De Luca, thinks that just like the Township has a reorganization meeting every year that each committee should have a reorganization and thinks what it does is it gives someone else the opportunity to say I like the chair or maybe someone who has chaired and just assuming they are going to keep going gives them a time to say "you know what i'm done let someone else do it". The Township and just for the public's sake there are 127 boards and committees spots and the Township Committee just established the new one and is filling it and that there is plenty of opportunities to go around. Mayor De Luca absolutely agrees with the one committee one person rule and that allows the Township Committee to get over 120 different people involved and thinks that would be great.

Mr. Lembrich, stated maybe to ask the Executive Team here how they think we best to go about that with a particular point person that Mr. Lembrich should work with?

Mr. Desiderio, Township Attorney, agreed to be the point person.

Mr. Lembrich will come back to the Governing Body with a proposal.

15. CONSENT AGENDA

Mayor De Luca, stated that the Township Committee has a request to pull item number 4, Resolution 20-17 which is establishing the rate for off-duty Maplewood Police Officers and to discuss it.

Mr. Lembrich, seconded by Mrs. Larrier, move the adoption of the consent agenda.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee, sustained to item number 9 on the consent agenda and Mayor De Luca

Nays: None

Motion carries.

Mayor De Luca, stated that Resolution 20-17 which is establishing the rate for off-duty Maplewood Police Officers.

Ms Adams, stated a question for clarification as to what is the current rate for the hourly rate for off-duty police officers in 2016?

Mr. Desiderio, Township Attorney indicated that he does not have that figure right in front of him. He will have to get back to the Governing Body on the rate.

Mr. Manning, Township Administrator, stated to Ms. Adams that it is about \$85.00.

Ms. Adams, stated that she also wanted the Township Committee to talk about the hourly administrative fee that is attached and added to the base for the police is done on a hourly administrative fee which seems strange. Ms. Adams would almost rather see a flat fee and she needs to understand how much work goes into the administration of scheduling off-duty police and for events and is the Township over burdening users with extra fees.

Mr. Manning, Township Administrator, stated to Ms. Adams that those are very good questions and that the Township would need to have the Chief of Police weigh in on Ms. Adams questions. Mr. Manning, Township Administrator stated to Ms. Adams if he could have a list of questions he would be glad to get Ms. Adams answers from Chief Cimino, Maplewood Chief of Police.

Ms. Adams, stated that she would like to get a better understanding of the cost where the money goes.

Mayor De Luca, stated lets say the off-duty officer fee is 79.74 which is the hourly rate for the police officer does that include the taxes on that person?

Mr. Desiderio, Township Attorney, stated that it is just the gross amount.

Mayor De Luca, stated it is the salary they get plus taxes.

Mr. Manning, Township Administration, stated that he was not sure if it pays into the social security and would have to find it out.

Mrs. Larrier, stated that when the Township starts jiggling with numbers, it is something that would be contractual that the Township would be getting into.

Mayor De Luca, stated that the officers are contractual?

Mr. Desiderio, Township Attorney, stated that it is the officer if they want to work an extra job. If they don't want to work extra jobs then it will go to an outside police agency. The Township will call South Orange or State.

Mayor De Luca, stated no the question is are these fees related to the contract?

Mr. Desiderio, Township Attorney & Mr. Manning, Township Administrator, both stated yes.

Mayor De Luca, stated that the fees are in the contract?

Mr. Desiderio, Township Attorney, stated no the fees are not in the contract and that they are based on contract rates which are the genesis of the rates.

Mrs. Larrier, asked can tinker with fees without getting into contractual trouble?

Mr. Desiderio, Township Attorney, stated another thing to remember is that the greater purchaser of these fees of these services are probably PSE&G and the Water Company and utilities who are the largest purchasers of it all.

Mayor De Luca, stated that it looks like the fees are based on a 10 percent on top.

Mr. Manning, Township Administrator, stated yes.

Mayor De Luca, stated the question is what is the justification of the 10 percent?

Mayor De Luca, seconded by Mrs. Larrier, motion to table resolution 20-17.

Ayes: Ms. Adams, Mrs. Larrier, Mr. Lembrich, Mr. McGehee and Mayor De Luca.

Nays: None

Motion carries.

RESOLUTION NUMBER 20-17 is pulled from the agenda.

16. PUBLIC COMMENT - ANY SUBJECT MATTER

Dave Helmkamp, 571 Prospect Street, Maplewood, stated that Mr. Ryan at the Planning Board meeting Tuesday recited a lot of zoning issues on the calendar for the Planning Board this year. While it may seem on these topics that Mr. Helmkamp has a lot of strong opinions on about the correct way of doing it. It is really from the start of Mr. Helmkamp's motivation has been awareness and robust dialogue and getting the what is reflected from the communities views and needs and this is why Mr. Helmkamp continues to participate is to see that happen.

Mr. Helmkamp, thought that in order to foster that a little bit as the Township moves into this activity to the Village that the Township looks for as many opportunities or come up with a simple process streaming as many of the meetings early on as possible. Can the Planning Board meetings be live streamed as the Township Committee meetings are? Mr. Helmcamp, thinks that would engage more people and might generate more individuals to volunteer and just get more input.

Inda Sechter, 57 Euclid Avenue, Maplewood stated that she wanted to make some comments on the discussions item that went tonight. Ms. Sechter, wanted to congratulate and thank the Township Committee on the thoughtful process by which the Township Committee developed the resolution about Maplewood being a welcoming community. The consideration of input from the public both in person, discussions as well as emails, conversations showed a lot of interaction and she thinks that it is great and does appreciate it. Ms. Sechter suggested that the text of the Resolution be posted publically.

Inda Sechter, 57 Euclid Avenue, Maplewood stated regarding the long term vision of Maplewood Village she stated that she knows that the Township Committee will be setting up a committee and there are going to be meetings and she would like to make sure that those will be open meetings that the public could attend. Actually be there and discuss. Please let us know if there is a reason why it cannot be public and open meetings.

Inda Sechter, 57 Euclid Avenue, Maplewood stated that the third would be the issue of the weather and notification system. Ms. Sechter thinks that it is a really good thing to discuss and that we have all this social media and e-newspapers and other sources and that people are subscribed to different things. Ms. Sechter has spoken to Joe Strupp and to Mary Mann about their subscriber numbers and they are relative to the population, they are very low and not sure if we can depend on those. A lot of people are not on SOMA Lounge for example and some people don't even know that there is a facebook page for the Township. The most important thing is the Code Red Alert System and the general town notification.

Inda Sechter, 57 Euclid Avenue, Maplewood stated that she had some comments and make and some questions about the revaluation assessments. Ms. Sechter asked the Township Committee if they had requested the property record cards? Ms. Sechter also requested the property record card.

Mr. Lembrich, stated to Ms. Sechter, that all of those numbers do seem meaningless, but the representative from ASI was able to walk Mr. Lembrich through what those things meant.

Inda Sechter, 57 Euclid Avenue, Maplewood stated that she had her meeting with the assessment company and she had a very nice gentleman and had a very nice really lovely conversation about his town and our town but he was totally unprepared. He was a retired guy that they just brought in to locate him into that meeting. The assessment man could not answer any of Ms. Sechter's questions; he had no more information than Ms. Sechter had. The assessment man did tell Ms. Sechter that complaints that she did have about not enough information on the paper was the most common complaint that he was getting. Ms. Sechter, would ask that the Township Committee look into this and ask the assessment company to release this information and release it prior to any other residents meeting with the representative. Also consider having the Township Assessor set up a meeting in the evening so that folks don't have to take off from work. Ms. Sechter would like some follow-up from the Township Committee.

Mayor De Luca, stated seeing no one further, closed the second public comment period.

Mr. Manning, Township Administrator, stated just for the general public Mr. Gallante, Tax Assessor, is here at Town Hall every Wednesday from 4:00 p.m. - 7:00 p.m. and if people do want to meet with him personally they just need to make an appointment through the Tax Assessors office.

17. REPORTS FROM DEPARTMENTS
No reports.

18. ADMINISTRATIVE REPORTS

Mr. Manning, Township Administrator, stated that when the Budhist Monks were here in Maplewood they did the Mandala project. The Township is getting ready for another big event over at the Cultural Affairs Department. The Township is getting ready for the Django A GOGO Guitar Camp and it is a week long event in late February, early March. Hundreds of people are going to be able to get this particular type of music and it is world music and they are flying in Artists from all over the world to do this and they are setting up camp. This program is mostly for adults. More information to follow.

Mayor De Luca, asked Mr. Manning, Township Administrator what are the dates?

Mr. Manning, Township Administrator, stated that it will start Tuesday, February 28, 2017 thru Sunday, March 5, 2017.

Mr. Desiderio, Township Attorney, no report.

Ms. Fritzen, Township Clerk, no report.

19. REPORTS FROM ELECTED OFFICIALS

Mr. McGehee, stated that the Green Team met last week and he is happy to say that they decided to continue having Green Day and it will happen this year and the time of year would be determined. But it will actually be in the fall this year versus the spring. The Green Team is also encouraging residents and sign up for the solar challenge. You can go to Maplewoodsolar.org and sign up for the challenge and we encourage participation.

Mr. McGehee's office hours will be this Sunday, January 22, 2017 at 10 am at the Parkwood Diner on Springfield Avenue. Mr. McGehee also wanted to wish all fellow residents and fellow Township Committee members safe passage on Saturday down to the march.

Mrs. Larrier, stated that at the end of this month January 31st is the end of open enrollment for the Affordable Care Act and we are encouraging everyone to enroll. Also we are staring down at the deadline for dog and cat licenses after February 1st.

Mr. Lembrich, stated a reminder to the many people who are watching right now that parking and jitney permits, well if you haven't gotten them already get them this week or you may find a ticket on your window come next week. Lastly, Mr. Lembrich wanted to bring some issues from the Recreation Advisory Committee which is meeting again tomorrow night. The Recreation Advisory Committee has had some concerns expressed about the organic field over at DeHart Park and the consistent unacceptable state of the field. Mr. Lembrich stated that it is still a problem. Mr. Lembrich's understanding is that the Township is sending someone from the Department of Public Works to a course at Rutgers in the coming months that may help to address this situation. Also the Recreation Advisory Committee is continuing their quest to bring more basketball courts to Maplewood.

Ms. Adams, no report.

Mayor De Luca, stated that they had a terrific Time Capsule opening at the Hilton Branch of the Library and it was quite an event.

Mayor De Luca, stated yesterday's event for Martin Luther King sponsored by the Community Coalition on Race was also another very moving event and Mayor De Luca wanted to thank the Community Coalition on Race for continuing to do that. Mayor De Luca also participated in the Silent March at the Maplewood Middle School. Mayor De Luca, stated that the Silent March at the Maplewood Middle School was very affective to have every year for the past 17 years. Mayor De Luca, stated that it was quite remarkable to have all these young middle schoolers quietly reflecting and carrying signs.

Mayor De Luca stated that he also wanted to say safe travels to Washington on Saturday for the many people who are going. Mayor De Luca stated that he will be there and hopefully we will run into folks from Maplewood and South Orange. Mrs. Larrier will be there and we hope to have a good loud contingent from SOMA there.

20. ADJOURNMENT

To meet again Tuesday, February 7, 2017 at 7:30 PM at the Maplewood Municipal Building, 574 Valley Street, Maplewood, N.J.

