



Township of Maplewood

Municipal Building, 574 Valley Street
Maplewood, New Jersey 07040-2691
Telephone (973) 762-8120
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Elizabeth J. Fritzen, R.M.C.
Township Clerk

APPLICATION TO HANG A BANNER
OVER A MAPLEWOOD ROADWAY
Per Ordinance No. 2375-06

Name of Organization: _____

Address: _____

Contact Person: _____

Address: _____

Tel. No. _____ (Day) (Evening) (Cell)

Dates Requested (Max. 2 weeks): From: _____ To: _____

Banner will read as follows:

Application Fee (\$25.00)

(Pursuant to Municipal Ordinance, a Certificate of Insurance in the amount of \$1,000,000 must accompany this application.)

Dimension and other requirements (select banner location):

Springfield Ave: Banners must be 4'x30' with metal grommets spaced every 18 inches along the entire top and bottom of the banner. Banner must have metal grommets in all (4) corners. Banners must have wind slits, at least one for every 2 feet of banner length.

_____ (initial acknowledgment of banner dimensions)

Banners on Maplewood Ave: Banners must be no longer than 20ft in length and 30 inches in height. Banners must have metal grommets spaced no more than 18 inches apart along the entire top of the banner. Banner must also have metal grommets in all (4) corners. Banners must have wind slits, at least one for every 2 feet of banner length.

_____ (initial acknowledgment of banner dimensions)

Approved: Not Approved:

****PLEASE NOTE: BANNERS THAT ARE PUT UP BY DPW ARE TO BE PICKED UP FROM THE CLERK'S OFFICE WITHIN 1 WEEK AFTER BEING TAKEN DOWN. THERE IS NO ROOM TO STORE THEM, THEREFORE, THEY WILL BE DISPOSED OF IF NOT PICKED UP IN A TIMELY MANNER.**